

BCC Cabinet Meeting Minutes

Date: 08/14/2022

Submitted by: Sanjay Cherian

In Attendance:

Name	Role	Voting?
Catherine Merrill	Minister	N
Ann Desrochers	Moderator	Y
Sanjay Cherian	Clerk	Y
Rena Duncklee	Treasurer	Y
Susan Haight (Zoom)	Trustees	Y
Bill Dunbar	Finance	Y
John Panto	Deacons	Y

The meeting started at 10:25 am with a prayer from Rev Cath. We had a voting quorum.

Calendar Review

- August 21, 2022 – Service at the lake
- August 28, 2022 – Service at the lake
- (Thursday) September, 1, 2022 – 7:00 PM Service at Church (no Sunday Service Labor Day Weekend)
- September 6-8, 2022 – Cath away, contact via text
- September 9, 2022 – Take Home Meals
- September 14-15, 2022 – Free Ministry Smart Conference (Bill sent out info on this)
- September 18 – Return to 10:00 am Worship – Recognition/Celebration Sunday?
- September 23, 2022 – Outreach participating in Stand Down for Homeless Veterans event
- October 29, 2022 – Senior Luncheon Celebrating 15 years
- Andres Institute Symposium Sept 17 – Oct 2, delayed this year by Covid. Will be looking for people to help with meals. Talk to Susan H or John Weidman. Looking for host families for 3 artists.
- Sept 18 – we had talked about using it as a celebration of church ministries. Cath will be here but hasn't yet finalized how we will celebrate.
- There was discussion about needing to do a fire drill while the weather supports it.

Review of Prior minutes

- Ann: we need to update the prior minutes by changing “region” to “American Legion.” She doesn't know when it goes into effect. They are temporarily with the Daniel Webster Council.
- Bill moved to accept June's minutes with this correction, John P seconded; the motion passed unanimously.

UMC Update

- No updates on either their split over ONA or the Boy Scouts situation.

Having the THM fund the Outreach Budget

- Postponed by request of Megan & Amy until they can be present for discussion.

Fundraising Events

- Susan will be putting out something about the Ghost Train spaghetti supper. It will be on October 14th, probably 5-7 pm. We will need pasta, different sauces, and desserts.

Christmas Faire

- We don't know if Donna has found a co-chair. Susan doesn't think she has yet.

Covid Guidelines

- No updates needed for now

Energy Audit

- Bob Ashton & Kevin Aitken were going to look into it.
- Susan hasn't heard anything.

Other tasks from annual meeting

- Cath: last year, we were tentative about who was staying in various church roles. This year, we should be more active about the slate.

Finance & Treasurer's Report

BCC YTD Financial Summary	Actual Income	Actual Expenses	Income vs Expenses + / -
July	\$36,830	\$53,799	(\$16,969)

Cash Reserves: \$48,798.88 (threshold < \$48,362.00)

- Oil prices are looking to be \$6-8/gallon for heating oil. Bill joined the town energy alliance, which negotiates with oil companies. They have Eastern Propane, locked in at \$4.29/gallon for 400-500 gallons. They are now out of the prebuy period and offer rack pricing (rate set the day that you get delivery). It costs \$40 to join the town energy alliance for non-profits and \$30 for residents. The alliance works with 4 companies. You give them your member number and you get the negotiated price. Bill suggests we join this alliance and work with the oil company to get rack pricing.
 - Susan: Shattuck doesn't have discount pricing available now for anyone.
 - Cath: this is making her wonder if we want to do worship in the social hall in winter and not heat the sanctuary on Sundays. We would have to set up a musical instrument down here. Maybe we worship down here January through March.
 - John P: thinks the deacons should discuss this.
 - Bill: Sunday morning is only a small percentage of the time we're heating. He doesn't think it's going to save a lot. People like being in the sanctuary.
 - Do we join the town energy alliance? Consensus was if Trustees and Finance thinks this is a good idea, we should just do it.
 - Cath: do we want to join and have both tanks filled now if we're worried that prices will go up?
 - Bill: doesn't know how much fuel is in the tanks now. We'd have to contact Shattuck and tell them we're not using them anymore, then contact Eastern and give them membership number and tank size, and ask for a top-off.

- Ann: is fairly sure they come out fairly soon after signing up and do a fill.
- We had to go into our cash reserve and are only \$436 away from hitting the trigger point for Cabinet discussion. Normally when Bill looks at historical trends, the middle of summer is when things go down. THM starts up again in September and people come back from vacation. This year has been better with online giving offsetting the historical summer dip. People we haven't seen for months are still giving money.
- Rena will not be the treasurer starting next year as her vision is making her work difficult. We need to begin looking for someone to get them onto our bank account and to take care of other things that need to be switched over.
 - Ann: to be clear, this is all the bookkeeping work, not just the Treasurer role. Asked Rena how much that was. Rena: the hourly load varies. End of month is checkbook balancing.
 - There was expression of gratitude and support for Rena for her long and faithful service.
 - Cath: when treasurers do a handover at her parents' church, they set a baseline date saying problems before that day are historical and the new treasurer only owns issues from after the date. Do we want to do something like this? Bill: that's why we need someone in sooner rather than later to get things transferred over properly. He reviews our status but he can't be responsible for the checking account as it needs to be administered separately from finance to have suitable checks & balances.

Deacons

- Didn't meet in August.
- No updates.

Outreach Report

- See announcements and calendar.

Pastoral Relations

- Haven't met.

Trustees Report

- The main thing is oil prices. We have Irving Propane and Shattuck Oil. Susan doesn't know if Irving is part of the energy alliance program. They are looking for different ways to cut down on oil usage.
- Marjorie is doing a great job with work on the church. She has sorted out the closet and is working out issues with excess and obsolete equipment. She is on the same page with Susan on tossing out unnecessary stuff.

Minister's Report

- No report sent. It's basically just a lot of worship preparation.

Publicity:

- Ann on behalf of Candy: We are getting more engagement through social media. They are hoping for more during the Fall.

Live music

- No update

New or Other Business:

- Bill: Before September, we need to figure out for Outreach what they want to do for THM money. He has prepared 2 scenarios showing different ways to do it. He just needs to know what we're doing.
 - Ann: we are waiting for Outreach's response.
 - Bill: we need to know before the budgeting cycle what portion of THM revenue is for church expenses and what portion is for each charity we're highlighting.
 - Ann: remembers they were going to try something with September meal.
 - Cath: recalls we were comfortable experimenting with approaches. We need to make sure how we handle money is in sync with how we advertise to the public.

The meeting was closed in prayer at 11:02 am by Rev Cath.