

# **BROOKLINE COMMUNITY CHURCH**

## **ANNUAL MEETING**

**Sunday, February 8<sup>th</sup>, 2009 - 11:45 A.M.**



**The Reverend Doctor David W. Smith - Minister**

## ANNUAL MEETING 2009

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## AGENDA

Call to Order

Moderator

Opening Prayer

Rev. David W. Smith

Discussion on Minutes of Annual Meeting, 2008

Presentation of Reports

- Clerk
- Minister
- Outreach
- Diaconate
- Landscape
- Treasurer
- Stewardship
- Finance & Property
- Christian Education
- Trustees
- Pastoral Relations

Presentation of Proposals

- Nominations
- Fin. & Property Budget for 2009

New Business

Closing Remarks

Rev. David W. Smith

Adjournment

## **MINUTES: Annual General Meeting - February 10th, 2008**

Based on average Sunday attendance, a quorum of 25 was required by our constitution.

The meeting, with 31 members present, was opened at 11.30 a.m. with a prayer by Rev. Smith.

### **2007 Minutes:**

Motion to accept the 2007 minutes by Jeff Cleghorn, 2<sup>nd</sup> by Russell Garside.

There was a unanimous vote in the affirmative.

### **Reports:**

The moderator indicated that the meeting should go through all reports, engage in discussion as needed, and then vote on all reports together.

No issues were raised with the reports from Clerk, Minister, Outreach, Diaconate, Landscaping, Stewards and Christian Ed.

In the Treasurers report, move \$115 expense from supplies to landscaping

There was no auditors report, and, since they had not met, no report from the Board of Pastoral Relations

The Trustees verbal report indicated that the tower repairs are complete. The ongoing projects at the church include classroom doors, exterior painting, repair of back door threshold, and installation of a balcony railing.

Motion to accept all reports by Jeff Cleghorn, 2<sup>nd</sup> by Barbara H.H.

There was a unanimous vote in the affirmative.

### **Proposals:**

- (1) The constitution calls for a 5 year review of our sponsorship of Cub Scout Den 260. A motion to continue this sponsorship was amended to include Venture Crew 260, and to explicitly state that this sponsorship be until 2013.

The amendment proposed by Amy Fessenden , 2<sup>nd</sup> by Rena Duncklee, and the motion proposed by Bill Dunbar, 2<sup>nd</sup> by Larry Rencken each received a unanimous vote in the affirmative.

- (2) The constitution needs to be modified to eliminate the Nominating Committee from the 'Boards of the Church' section. Each board is now responsible for its membership.

A motion to address this modification was proposed by Barbara H.H , 2<sup>nd</sup> by Linda Saari, and received a unanimous vote in the affirmative

- (3) Additions to boards with openings were proposed, namely  
Board of Outreach to add Linda Ashton  
Deacons to add Keith Baron

These were proposed by Barbara H.H , 2<sup>nd</sup> by Jeff Cleghorn, and received a unanimous vote in the affirmative. It was noted that advertised openings on the Board of Pastoral Relations were, in fact, filled last year

- (4) Budget was presented and generated discussion and questions:

Modifications to budget as presented were;

Add \$480 to elevator inspection expenses

Increase copier maintenance to \$883

Anticipate only \$2000 from Game Dinner

Thus

expected revenues become \$90,053

and

expected expenses become \$99,880

The difference of \$10,225 is partially offset by a carry-over, giving a net deficit of \$5116

It was noted that revenues are estimated on the low side, while expenses are estimated on the high side

The constitution calls for a balanced budget.

It was proposed by Linda Saari, 2<sup>nd</sup> by Chris Hegarty to accept the amended budget, using unrestricted funds to achieve a balance, as needed, with a report back to the cabinet, quarterly.

This proposal received a unanimous vote in the affirmative.

**Other Business:**

Game dinner to be held on 04/05/08

The web site was announced together with a request to build an email directory

Rev. Smith thanked all for attending and the meeting was adjourned at 12.45 pm.

## **CLERKS STATISTICAL REPORT**

### **BAPTISMS**

17 February 08	Liam Patrick Sinclair
20 April 08	Mary Ann Crowell
11 May 08	Luke Francis Kinney
11 May 08	Dillon Gene Kinney
1 June 08	Amanda Katherine Bunker
1 June 08	Christy Elena Bunker
7 September 08	Harrison Marc Binnick
16 November 08	Lauralynn Grace Dupont-Goulet

### **FUNERALS**

30 May 08	Beatrice Creighton
22 July 08	Arthur Bent
27 August 08	Fred Bent, Sr.
4 October 08	Mabelle Taylor

### **MARRIAGES**

### **MEMBERS RECEIVED**

16 March 08	Deb and Keith Baron
16 March 08	Beth and Casey Callahan
16 March 08	Sophie and Jeff Cleghorn
16 March 08	Kimberly and Anthony Kotarski
16 March 08	Shannon and John Sinclair
16 March 08	Kathie and Keith Weston

## **MINISTERS REPORT**

The year 2008 saw the Community Church continue in its slow but firm growth pattern. The services were and are well attended, baptisms were held, funerals were conducted, and a wedding (not in Brookline) was performed. The minister did continue to call as needed, visited new families in town and in the church and held forth with many community activities.

The minister attended monthly meetings of the clergy of the UCC in Amherst and also the Milford Ecumenical Clergy in Milford and surrounding towns. The minister is also involved with the State Conference of the UCC and is on the Visitation Committee, which also puts him on the Council of the NH Conference of the UCC.

Weekly Bible Studies were held at the church and at the parsonage. The dates for these are Wednesday evenings and Thursday noon. There is an average attendance of about ten or a few more.

There was not a lot of time taken off because of the medical condition of my wife Sarah. She fell mid year and that put her in the hospital and then in a rehabilitation facility for many months. She is now home and doing as well as can be expected. She is receiving excellent care from Hospice and our son Derek , who was willing to come here from Boise to help his parents. The care that Sarah is now getting is top quality. We are all grateful.

So, for the church, I think that it has been a good year and that we are even in the black at the time of this writing. Work for all of us in the church is open ended. In other words it is a journey where we begin with our understanding of God and Gods intentions for us, then we weave this into our lives not as a destination but as a journey of faith that leads to wonderful relationships, a growing spirit in person, and a community and a church and a body of believers who serve as a caring family.

Our past has been long, but I believe our future will be even longer as we continue to find out just what Gods plan for each one of us is, and for all of us as a church body.

May peace rest with us all.

Yours in His Spirit,

Rev. Dr. David W. Smith

Minister

## **BOARD OF OUTREACH**

The Outreach Committee had a productive 2008 continuing the successful Senior Luncheons and reaching out financially in the community as well as giving to designated local and regional charities.

We planned and coordinated senior luncheons at the church in March, May, September and November. These events were well attended with an average of fifty seniors at each luncheon. Through conversations with the attendees, we have found the luncheons are much anticipated events. We decided holding four luncheons a year is manageable and we plan to continue offering the same number in 2009.

In May, we received information regarding a pilot program to provide rides to medical appointments in the Milford, Nashua and Amherst area. We decided to contribute to the initial funding of this program to help its inauguration. The program has begun and it is our hope that Brookline residents take advantage of the Souhegan Valley Transportation Collaborative and it continues to be a success.

Working with the town welfare officer, we provided Thanksgiving and Christmas dinners for three local families. We “adopted” three families for Christmas through SHARE in Milford. The congregation responded generously with gifts and gift certificates and helped us provide a very Merry Christmas for those families. In addition, we also worked with the town and provided additional warm winter jackets for local families.

On an ongoing basis, we collect for SHARE in Milford during the year and provide food, paper goods, and personal hygiene products, as well as collect clothing for the Clothing Barn.

The Outreach Board, on behalf of the church, supported a number of diverse and very worthwhile organizations during 2008. These include:

Marguerite’s Place	St. Patrick’s SHARE Program
Nashua Soup Kitchen	Home, Health and Hospice
Bridges	Wycliffe Bible Mission
Wounded Warrior Project	Disciple Makers
His Mansion	Veterans FIRST
Habitat for Humanity (Nashua)	Buckingham Place (veterans housing)
Canine Companions	Food for the Poor
UMC Missions	UCC Missions
Local families in need	

## **2008 Outreach Committee**

Linda Ashton	Nancy Dulac
Nancy Dunbar	Sandy Garvin
Ethel Long	Jennifer Wylie

## DIACONATE

During the 2008 year the Board of Deacons

- Decorated the sanctuary for each season and decorated the church for the Advent season
- Provided acolyte training
- Provided an attendant for the nursery room to allow parents to stay in the sanctuary for the service
- Video taped the Sunday services for broadcast over the local cable station
- Continued the practice of having the PIN envelopes in the pews during communion Sundays
- Oversaw and printed the prayer list
- Participated in baptisms
- Secured the participants for the Sunday services; greeters and ushers, acolytes, lay reader, children's story teller, coffee hour hosts
- Secured substitute ministers when needed
- Sent a representative to the monthly Cabinet meetings
- Sent a representative to the UCC Conference
- Welcomed new junior deacon, Brett Ferrell
- Assisted at the Ash Wednesday service
- Assisted with the new member Sunday and hosted the coffee hour that followed
- Assisted in the preparations for Holy Week including Palm Sunday, the Maundy Thursday service, the Good Friday Vigil; and both Easter Sunday services
- Provided the ice-cream sundae coffee hour for Children's Sunday
- Participated in the Milford Crop Walk in May
- Assisted at the lake-side services during the summer months
- Cleaned the balcony and provided new cabinets for storage
- Cleaned the Deacons' room and the floral arrangement/ storage room
- Assisted with the service at the Cathedral of the Pines in July
- Provided a delicious breakfast during the Treasures of Brookline
- Assisted at the Thanksgiving Eve Service

We look forward to continuing our work with Rev. Smith, the church family, and the community in 2007. We extend our heartfelt appreciation to all members of the congregation who helped fill vital positions every Sunday as lay readers, acolytes, greeters, ushers, children story presenters, and coffee hour hosts through out the year.

Respectfully submitted,  
Barbara Haskell-Higgins, Chair

Board of Deacons: Art Fenske, Vicki Goodwin, Allison Ferrell, Amy Fessenden, Russell Haight, Barbara Haskell-Higgins, Todd Miller, Keith Barron and Junior Deacon Brett Ferrell

## LANDSCAPING COMMITTEE

In April 2003, the Church of Christ formally formed a Landscape Committee. This committee was charged with addressing the landscaping at the Church especially with regard to the front of the Church and the new sculpture on the East side of the Church, and the paving of the parking lot. The committee is made up of Monica Rencken, Sandra Garvin, Trish Thompson, Art Fenske, Sue Laub and chairperson, Judy Cook.

The majority of the work has been finished. The street trees, Crimson King Maples, are doing well. We continue to treat them each spring with BT to ward off the Gypsy Moth Caterpillars

Our memorial Magnolia tree given in Memory of Sid Hall continues to grow and flower each spring. The daffodils that were donated by Art and Helen Fenske continue to give us a burst of color to announce that spring has arrived.

Trustee, Clarence Farwell has taken over the final work on the brick path and will hopefully finish up this spring 2009. There is still time to purchase a "MEMORIAL BRICK" to be included in the path.

Judy and Peter Cook continue to have the lawn mowed and fertilized and sponsor staff from Camp Tevya to weed on their days off.

In summer 2008 we were able to purchase enough loam to fill the new flower beds on the East side of the church, which had been dug by volunteer labor. Plants were divided and some new plants were donated. With a donation of 5 yards of mulch from Tom Bingham we were able to bark mulch ½ of the end of the parking lot.

Venture Crew 260 donated spring and fall clean-up which consisted of leaf raking and removal. We thank them for their continuing help

All that remains is to finish the mulch at the end of the parking lot and around the tool shed, a project that was not completed last year. A Project book is being compiled which will include future projects (east side of the church) that can be funded through donations.

Submitted by  
Judy Cook  
Chairperson, Landscaping Committee

## **TREASURER**

Reports showing monthly detail are published each month and are available if required. The following show complete year (2008) totals.

<b>DESCRIPTION</b>	<b>Budgeted Expense</b>	<b>Actual Expense</b>
<b>Salaries</b>		
Minister - Sal. & SS	\$30,624	\$28,224
Organist	\$4,056	\$2,974
Choir Director	\$1,256	\$644
Secretary	\$2,356	\$2,356
Bookkeeper	\$1,256	\$1,256
C E Director	\$7,156	\$7,156
D. Smith - Retirement		\$2,400
<b>Benefits &amp; Expenses</b>		
Pastor - Retirement	\$5,122	\$5,096
Pastor - Health & Dental Ins	\$6,350	\$5,960
Pastor - Continuing Ed.	\$400	\$150
Pastor - Books/Periodicals	\$100	\$161
Pastor - Car Expenses	\$2,800	\$2,800
<b>Insurance</b>		
Worker's Compensation	\$417	\$243
Property/Liability	\$3,250	\$3,295
<b>Maintenance &amp; Supplies</b>		
<b>Church</b>		
Fuel Oil	\$4,500	\$5,601
Electricity	\$3,000	\$3,742
Propane	\$1,000	\$1,218
Telephone	\$550	\$479
Supplies & Maintenance	\$1,500	\$1,201
Janitorial	\$3,200	\$3,083

Clock Inspec./Maint.	\$200	\$0
Elev.Insp./Maint.	\$730	\$943
Elevator Phone	\$379	\$381
Church Grounds	\$500	\$400
<b>Parsonage</b>		
Fuel Oil	\$1,500	\$3,588
Electricity	\$1,300	\$1,165
Propane	\$70	\$62
Telephone	\$250	\$240
Maintenance/Repairs	\$2,000	\$112
<b>Administrative</b>		
Copier Maintenance	\$883	\$887
Bulletin Covers	\$300	\$181
Postage	\$400	\$366
Office Supplies	\$1,906	\$1,657
Internet Service/Web Site	\$649	\$847
<b>Conference Dues</b>		
Dues - UCC	\$500	\$500
Dues - UMC	\$500	\$500
<b>Christian Education</b>		
Children	\$1,000	\$426
Youth	\$150	\$160
Adult	\$200	\$210
Vacation Bible School	\$975	\$124
Cradle	\$120	\$103
<b>Diaconate</b>		
Sanctuary	\$450	\$42
Music	\$200	\$0
Delegate Expenses	\$325	\$150
Supply Minister	\$300	\$0
<b>Outreach</b>		
Missions	\$5,000	\$5,000
<b>Stewardship</b>		
	\$200	\$32



**Totals:** **\$101,880** **\$100,120**

**Brookline Community Church  
Dedicated Funds - 2008**

<b>DESCRIPTION</b>	<b>1/1/08 Bal.</b>	<b>12/31/08 Bal</b>
*C.E. Children w/ Challenge/supplies	\$3,101	\$2,842
*Memorial - Grace Thompson-camp	\$115	\$115
*Brick Walkway	\$791	\$491
*Jr & Sr Youth Group Fund	\$601	\$870
*Flower Fund	\$670	\$557
*PIN/Diaconate Fund	\$1,613	\$1,341
Bowe Memorial Fund	\$16,395	\$16,395
*E.Anderson Grant-classroom doors	\$1,375	\$940
*E.Anderson Grant-book shelves	\$300	\$144
*E.Anderson Grant-Bibles	\$475	\$336
*Outreach	\$1,464	\$1,631
*Cook Estate, Dottie - Church Bldgs.	\$6,313	\$2,625
*Memorial - Midge Chandler	\$1,036	\$1,126
*Church Sign	\$200	\$200
*Memorial - Helen Fenske	\$50	\$50
*Youth Group Workcamp	\$1,032	\$1,684
*OGHS		\$0
*Trustees-kitchen fund		\$79
*Treasures of Brookline		\$635
<b>Dedicated Funds</b>	<b>\$35,531</b>	<b>\$32,061</b>

<b>BUDGET RECAPITULATION 2008</b>	<b>Year Totals</b>
<b>Church Receipts</b>	<b>\$100,120</b>
<b>Church Expenses</b>	<b>-\$96,116</b>
<b>Dedicated Funds (2008 change)</b>	<b>-\$3470</b>
	<b>\$534</b>

**DEPOSITS 2008** **1-Jan-08 31-Dec-08**

<b>Checking Account Balance</b>	\$14,488	\$14,738
<b>Money Market Account</b>	\$14,520	\$14,593
<b>Certificate of Deposit</b>	\$11,201	\$11,412

**TOTAL DEPOSITS:               \$40,209   \$40,743**

**BOARD OF STEWARDS**

Once again the Neighborhood Express Bags were used for our annual campaign. Bags were distributed in October with pledge cards returned totaling \$46,432.00, a decrease from last year's pledges.

The Stewardship Committee is responsible for implementing programs for soliciting monies and coordinating various fundraisers for the church to ensure the most benefit from each activity. We would ask the congregation that fundraising activities pass through the committee before implementation

As was the case last year, Stewardship met in conjunction with the Finance Committee. The meetings generally take place the second Tuesday of each month. We ask that each committee send a representative to the meeting.

Thanks to all those individuals who provided practical input and their time to the success of our stewardship activities.

Respectfully submitted,

Amy Fessenden

**FINANCE COMMITTEE**

In spite of the economic and political turmoil of 2008, the Brookline Community Church finished calendar year 2008 essentially within our budget. Due to the restraint of many of the committees in not spending their budget allocation, and the exceptional fiscal responsibility of the church staff, we were able to offset the significant increases in energy costs. However, not all is well looking to 2009; with a 27% drop in the value of our trust accounts, and a significant drop in the pledge commitments, it will be necessary to either expend funds from the trust, cut back on programs or rely on the congregations generosity through collections and fund raising events to make up the expected shortfall.

In addition, our budget forecast includes revenue from the bingo and poker events that are scheduled throughout the year. Again, with the current economic conditions, it is unsure as to the reliability of this funding stream. We should consider alternative methods for fund raising should this revenue stream not meet our estimated expectations.

## **BOARD OF CHRISTIAN EDUCATION**

The primary goal of the Board of Christian Education is to foster religious growth and to encourage individuals to integrate their Christian faith and values into their daily activities. We welcome feedback on how well we are meeting that goal throughout the year, but specifically host an informal session over the summer to gather input on ways to improve our programs to better meet the needs of the congregation.

As a result of the July “feedback” meeting: the adult bible study moved from Tuesday to Wednesday evenings so as not to conflict with other church/town/school meetings; to improve communication a “reminder letter” was mailed to church families in early September with information about CE programs and the start of Sunday school, we continue to publish the Educational Ministries Booklet and we keep the church website updated with CE programming information; the Youth Group now has a primary focus on middle school age students; and the month of January 2009 will offer Family Worship Services.

Other accomplishments during the 2008 calendar year include:

### **Sunday School Program**

The 2007-2008 Sunday School year concluded on May 18 with an intergenerational service of celebration based upon “The Greatest Commandment” (Matthew 22:36-40). The children expressed their thoughts on the meaning of “Love the Lord your God with all your heart and with all your soul and with all your mind” as well as to “Love your neighbor as yourself” through skits, readings and song. During the service three second graders and three new church members were honored with the presentation of Bibles.

The Pre-school, Beginner and Primary classes (Pre-school – Grade 4) continue to use *The Worship Center* curriculum materials and format, now supplemented with content from *The Best of Whole People of God online* resources. This approach combines a Montessori based method of learning with lectionary based content. The class format emulates a worship service, with the use of interactive storytelling in place of the sermon, thus encouraging active participation.

The Primary Class has also acquired a model of the Tabernacle, thanks to the talents of Brian Smith. This tool will be integrated into lesson plans for the spring of 2009 and is available for other classes (children, youth and adult) upon request.

The Middler Class (Grades 5-6) is using *The Best of Whole People of God* curriculum. The lessons taught in Sunday school are based on the same scripture passages used in the worship service. This encourages dialogue between parents, other adults and the children as they have explored the same topic in different ways.

In addition to our weekly Sunday school classes we held a special evening session in March to help the children (and adults) better understand the events of Holy Week.

In December our best laid plans were disrupted by Mother Nature, with the children's Christmas Pageant being rescheduled for the beginning of January.

### **Vacation Bible School (VBS)**

The 2008 VBS program, SonWorld Adventure Park, was introduced with a promotional session held during coffee hour on March 9<sup>th</sup>. During the promotion we accepted early registrations for the program and recruited adult/teen volunteers. The program itself ran from June 29<sup>th</sup> thru July 3<sup>rd</sup> starting during Sunday morning worship. 47 children from our community attended VBS learning about God's great love for us and how we can share God's love with others. The children accepted the challenge to share God's love by providing their support to Youth Group members traveling to Appalachia on a mission trip. Through VBS donations we were able to purchase two saws, extra blades and power cords to contribute to the Group Workcamp Foundation's tool inventory.

### **Administration**

In order to facilitate accurate record keeping, Amy created Registration Packets for Sunday school this year and kept all records up to date based on weekly attendance. Amy also created an inventory list of craft materials that are in the cabinets for the Sunday school teachers to use, helping us to keep costs down by using in-house resources rather than purchasing new materials.

The Board continued to work on initiatives to improve our Safe Church practices by requesting background checks on people involved with the youth at church. The SAU office in Hollis has agreed to work with us, so we won't have to ask individuals to pay for a background check if they have already had one through the school. Once a person grants the church permission, we can receive verification from the SAU office that an individual had a background check done and was cleared to volunteer in the district. It is recommended that anyone requiring a new background check, get a national one done, as this is required to chaperone any mission trips.

In addition to background checks, other Safe Church practices that were completed this year include: adding windows to all the Sunday school classroom doors, and acquiring locks for the filing cabinets that contain personal information/Sunday school records.

### **Adult Education**

Rev. Dr. David W. Smith continued to offer two programs in the area of adult education. The morning group met at the parsonage and followed their bible study with a light lunch. In the spring the morning group completed their study of the New Testament and the evening group completed their study of the Book of Job. In the fall, Rev. Smith began drawing upon a series of tapes from the History Channel for his classes. These tapes included stories on the Jesus, Jerusalem, the Prophets, Paul, Moses, and David. One week class time was used to view a tape and the following week there was a study session on the material.

In the winter and spring of 2008, under the direction of Lyndon Marble, we were able to offer a Saturday evening Bible Study program covering the topics of: “How was Jesus Forsaken?” (Psalm 22), “Resurrection-Hope or Hoax”, and “Sun, Moon and Stars” (Matthew 24).

In the fall, Sanjay Cherian facilitated the Saturday evening classes using a series of tapes called “Curing Affluenza”. This program followed an informal, small discussion group format. Drawing upon a video series by Tony Campolo participants grappled with the modern-day epidemic of shopping, overwork, debt and the pursuit of money. The group studied Bible passages that offered insight into on how to simply your life, give more to the community and find greater happiness.

## **Youth Programs**

This year continued with some challenges and transitions for the youth group. In the first half of 2008 our entire focus was on preparation and fundraising for our mission trip.

On July 5, two adults and two teens from our church joined with the Souhegan Christian Church to travel to Appalachia on a one week mission trip. The group provided home repairs at no cost for elderly, disabled, and disadvantaged people in Richwood, West Virginia through Group Workcamp Foundation. Upon arrival at the camp, each person was assigned to a different project work crew that served the same resident for the entire week thereby creating an environment where meaningful relationships develop. We served on projects that included interior and exterior painting, building wheelchair ramps and decks, tarring a roof and replacing skirting around the bottom of a trailer home. After a week of hard work and uplifting evening programs the group returned home on July 13 with new friendships and a renewed sense of God’s presence in our own lives and in the lives of those we served. In the fall, we decided to shift our youth group focus to integrate the middle school age teens and to promote Christian formation with activities based on faith, fun, & fellowship. The first meeting was a potluck supper and outdoor games night held in September to discuss plans for the year. Since October, the teens have been meeting regularly on Sunday evenings with Vicki Goodwin as their advisor and Melanie Levesque as their music leader. In December, the group continued the tradition of holding a Soup and Chili Supper after the town tree lighting. This event was a huge success with everyone enjoying fellowship and great food, prepared by members of our congregation, as well as yielding a net profit of \$325.50 for the Youth Group Fund.

## **Library**

Continued improvements to the library this year include the addition of Ken Burns “The War”, and a series of videos/study guides on Christianity from the History channel.

### **Cradle Roll**

The Cradle Roll remains up-to-date with member information including new families who join the church and children who are baptized. The Cradle roll records now include all information necessary for the Baptism Certificate to qualify as a legal document. Children reaching the appropriate age receive letters inviting them to attend Sunday school. All children on the Cradle Roll receive faith development mailings and Birthday, Easter and Christmas cards.

### **Intergenerational Worship**

Our church philosophy is to encourage children to actively participate in worship -- both with the children's story each week and several intergenerational services during the year. Intergenerational services in 2008 included Boy Scout Sunday in February, school vacation weeks in February and April, our “End of Year” Celebration in May, Teacher Dedication Sunday in September, a Thanksgiving weekend service, and a New Year's weekend service. All these times of worship include additional hymns and intergenerational activities.

### **Member at Large**

Keeping in mind that the primary focus of our board is to help members of the congregation integrate their Christian faith and values into their daily activities, we grappled with creative ways to do this. After much discussion, we concluded that one of the primary messages of the Bible is summarized in “The Great Commandment”. We created a pocket/wallet size “reminder” card that can be carried with each individual and we distributed these cards after church on Sunday, October 26<sup>th</sup> following a sermon on this topic.

The Board of Christian Education would like to provide a heartfelt thank you to all those who volunteer to teach and help each week in our Sunday school classes and with youth activities. None of this would be possible without these generous contributions of your time, talents and support.

Respectfully Submitted,

Ann Desrochers, Director of Christian Education  
Lyndon Marble, Adult Area Coordinator  
Joyce Hegarty & Vicki Goodwin, Youth Area Coordinators  
Lynne Ouellette, VBS Director  
Amy Razzaboni, Administrator  
Christine Clements, Cradle Roll  
Howard Clements, Librarian

Linda Saari, Intergenerational Worship  
David Hoffman, Member at Large  
Rev. Dr. David W. Smith

January 04, 2009

## **BOARD OF TRUSTEES**

Items completed:

- Carpet installed in stairwell and upper classrooms.
- Chalkboards hung in classrooms
- Some painting of exterior of church and parsonage by Venture Crew.
- New dishwasher and refrigerator installed.
- Work on Steeple completed except for clock faces.
- Looking glass installed in all classroom doors.
- Balcony cleaned up and stairwells painted.
- Replaced folding doors in hallway closet.
- Installed insulation in basement ceiling.
- Paved driveway & installed ramp at parsonage.
- Installed one programmable thermostat.
- Ordered new storm windows for front of church.
- Replaced wood in kitchen door threshold.

Items planned:

- Install additional programmable thermostat in new addition.
- Install new storm windows in front of church.
- Continue to tighten up all windows.
- Paint clock face and replace numbers.
- Complete carpeting of hallways & lower classrooms.
- Insulate parsonage crawl space.
- Continue to support Venture Crew Painting project.

## **BOARD OF PASTORAL RELATIONS**

This board did not meet during 2008.

# **PROPOSALS**

- **NOMINATIONS**
- **BUDGET**